

Glossary

AGM – The Annual General Meeting of the Students' Union held once a year where all matriculated students can attend and vote on agenda items.

Elected Officers – Also known as Trustees or the Executive Committee of the Students' Union who are elected in the Students' Union Spring Elections or By-Election.

Ex-officio – By right or virtue of the position held. An ex-officio member is a member of a board or committee by virtue of her/his title to a certain office and does not require further appointment.

Members/Membership – The Students' Union is a membership organisation and the membership is made up of all matriculated students of Queen Margaret University. Members or Membership only refers to students of Queen Margaret University with the exception of any such student who has exercised her/his right not to be a member.

Memorandum of Understanding – Binding legal document which includes terms and condition of (paid) Sabbatical Officers.

MSP – A Member of Student Parliament is a matriculated student at Queen Margaret University, elected into position at the AGM or in University elections.

NUS – The National Union of Students is the main confederation of Students' Unions that exist in the UK.

Point of Order – A matter raised during consideration of a motion concerning the rules of Student Parliament procedure. A point of order may be raised if the rules appear to have been broken.

Quorum – The minimum number of members present at a Students' Union meeting that allows that meeting to go ahead. When a meeting does not reach quorum it will need to be reconvened at a later date.

Sabbatical – A one-year paid term of office for the Student President and Student Vice-President. These elected positions may be referred to as Sabbatical Officers.

Schedule – The Students' Union Constitution is organised into parts. These parts are numbered 'schedules' with their own title.

Section – The Schedule is organised into numbered 'sections' for ease of reference.

Single Transferable Voting System – a preferential voting system which allocates an individual's vote to their most preferred candidate and then

subsequently transferred unneeded or unused votes after candidates are either elected or eliminated, according to the voters' stated preferences.

Sub-section – Each Section is organised into numbered 'sub-sections' for further ease of reference.